Injury Action Plan
for Students

Student Worker related injuries:
This applies ONLY to students who are employed and are injured while on the job with Georgia Southern University.
1. **For serious injuries**, call 911 or proceed to the nearest Emergency Room immediately for treatment. Once all injuries are treated, contact department supervisor immediately and ensure completion of steps a-c below.
2. **For minor injuries**, contact department supervisor **before** seeking non-emergency medical treatment and ensure completion of steps a-c below.
   a. **Department supervisor must contact:**
      Samantha Rossi, Benefits Manager
      Department of Human Resources, Statesboro Campus
      smelton@georgiasouthern.edu
      912-478-1538
   b. **Complete all of the following forms:**
      1. [Employee’s Report of Injury](#)
      2. [Supervisor’s Accident Investigation](#)
      3. [Accident Witness Statement](#) (If applicable)
   c. **Human resources will provide student worker with information to schedule medical treatment to be covered under Worker’s Compensation.**

For further information regarding student worker related injuries, please contact the Department of Human Resources at 912-478-0854.

Students injured at a non-Georgia Southern University job:
This applies to any student who is injured while working on the job with any non-Georgia Southern University employer.
1. **For serious injuries**, call 911 or proceed to the nearest Emergency Room immediately for treatment. Once all injuries are treated, notify employment supervisor.
2. **For minor injuries**, notify supervisor and seek non-emergency medical treatment.

Student related injuries:
This applies to any student who is injured at Georgia Southern University while in class, etc. (not associated with on the job activity while employed by Georgia Southern University)
1. **For serious injuries**, call 911 or proceed to the nearest Emergency Room immediately for treatment.
2. **For minor injuries**, contact the student health center on your campus to schedule an appointment or visit a local urgent care center for treatment.

For further information regarding healthcare services available to students on each campus, please [click here](#).

**ALL STUDENTS PLEASE NOTE:** Georgia Southern University Health Services is not a Worker’s Compensation provider. For more information regarding insurance, billing, and collection policies, [click here](#).